



RAGHUNATHPUR COLLEGE

(GOVERNMENT SPONSORED)

P.O.-RAGHUNATHPUR, DIST-PURULIA, WEST BENGAL, PIN-723133

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Ref. No.: *Tender/Paper/720-2026*

Date: *09/9/2026*

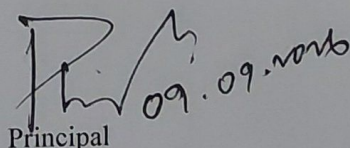
Sealed quotations in Prescribed Proforma along with Sample of items are invited from the competent suppliers for the following items to be purchased for Raghunathpur College. The last date of submission of sealed quotation in the **collection box/ by post** in the college is **16.09.2026 within 4 PM**. The tender box will be opened in the presence of bidders (if present) and members of Tender Committee of Raghunathpur College at **12 noon on 21.09.2026** at The Principal Chamber.

Items to be purchased

Sl. No	Name of the Material	Specifications	Quantity	Rate Per Piece (Company wise)	GST	Total
1	Staff Identity Card attached with Metal Holder and Ribbon (printed)	Size Details: CR80 (85.6 mm x 54 mm) Material Details: Premium PVC Glossy or Matte Thickness : 950 Microns, Durable, waterproof/ laminated finish Print Details: Single or Double-sided, High Quality Multi Colour Print, High resolution Picture ,Bar code compatible with College Management Software.File Format – Details: JPEG, PNG, PDF (High resolution)	100 (Approx)			
2	Student Identity Card attached with Hard Plastic Holder and Ribbon (printed)	Rate Catalogue Containing Card specification as mentioned in Staff Card along with Sample of Identity Card ,without sample Card bid can be cancelled	To be decided after selection			

Terms & Conditions:-

1. Raghunathpur College reserves the right to reject any or all quotations without assigning any reason what so ever.
2. The firm shall have to remove the defects found, if any in the Card at its own cost
3. No advance payment or payment against proforma invoice will be made. Payment will be made after receipt, inspection, and installation/testing materials satisfactorily.
4. **Picture of the beneficiaries that are included in the cards must be collected by the vendors/suppliers by providing their own photographer.**
5. All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure there upon shall be recovered from the concerned party.
6. On acceptance of Tender/quotation work order/supply order, the date of delivery should be strictly adhered to otherwise; the Raghunathpur College reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the Raghunathpur College will be at liberty to make purchases through other sources.
7. Payment of bill will be made by crossed account payee Cheque only after delivery and successful installation & verification and completion of each of the items/services.
8. Delivery Schedule: The Company/supplier shall be able to deliver items within 05 days of the receipt of Work Order. Delivery/Installation/Verification is to be done at Raghunathpur College Campus, Raghunathpur, Purulia, West Bengal.
9. Bidder must submit photo copy of PAN Card in the name of the organization or Proprietor, Copy of IT return for the current assessment year, GST certificate with copy of current return, Copy of company registration certificate (if any), Updated trade license from local authority and experience certificate of similar nature of work/supply/service.
10. All quoted rate must be including GST and installation charges.


Principal

Raghunathpur College,
Raghunathpur, Purulia

Principal
Raghunathpur College
Raghunathpur, Purulia